

Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

July 13, 2020  
Division Memorandum  
No. 324 s. 2020

SPED-DIVISION OF CAGAYAN DE ORO CITY  
CAGAYAN DE ORO CITY  
**RELEASED**  
DATE: JUL 14 2020

**SPECIAL EDUCATION LEARNING ACTIVITY PACKAGE (LAP) WRITERS AND VALIDATORS**

TO: Jean S. Macasero, EPS- Division SPED Coordinator  
Joanna Ruby Lago Presente- Assistant Principal- City Central School

Alemen, Elenitte A. CCS	Balaba, Marife P. CCS
Balandra, Romeo II V. CCS	Cabugwas, Sandra D. CCS
Dablio, Mary Jeason CCS	Gomez, Vergillaine CCS
Maallo, Ryan Meil E. CCS	Macabale, Juvelyn R. CCS
Macalam, Gracelyn F. CCS	Macapaz, Charesse Jan C. CCS
Neri, Leandro I. CCS	Salvaña, Ma. Teresa P. CCS
Tabamo, Kenneth L. CCS	Tongco, Mae T. CCS
Tupas, Dahlia Louise A. CCS	Cabanial, Ranielyn A. FWMES
Balandra, Metzi V. FWMES	Arbuis, Sheena Mar D. Gusa ES
Nudalo, Cecille Lou Lumbia ES	Magnaong, Pristine B. PN Roa ES
Homerres, Apple jean A. PN Roa ES	Borres, Kristal Claire C. Bulua CS
Legaspi, Peter Paul P. Bulua CS	Llami, Ma. Concepcion G. Bulua CS
Clam, Elizabeth A. WCCS	Quiza, Jonah Ville R. WCCS
Amante, Jenelyn B. WCCS	Tolitol, June Mario D. Pagatpat ES
Europa, Sheba Mae A. East CS	Mariaca, Maria Rj M. East CS
Gemarino, Dorothy Joy J. East CS	Ruby L. Quilala CDONHS
Ansay, Lhaarmy Imee M. Bulua NHS	Mabalos, Maria Therisa F. Bugo NHS
Bullecer, Rira Rashelle O. Carmen NHS	Neri, Lovellie C. Lapasan NHS
Alda, Christopher Andrew Balulang NHS	Nunez, Aida A. Bulua NHS
Espiritu, Armand Puerto NHS	

This Division

1. You are hereby informed as writers of the Special Education Learning Activity Package Writeshop in response to Distance Learning-Modular Approach as Modality during this time of pandemic.
2. There shall be a short meeting via google meets on July 15, 2020, 9:00- 11:00 in the morning; password shall be given on Tuesday.
3. Dr. Jean S. Macasero will discuss on the tenets of Dynamic Learning Program and LRMSD Standard in writing Learning Activity Package (LAP) while Mrs. Joanna Ruby Presente on the Most Essential Learning Competencies in Special Education and proper use of the LAP template.
4. For information, guidance and compliance.

**CHERRY MAE L. LIMBACO**  
Schools Division Superintendent

To be Indicated in the Perpetual Index under the following subjects:  
Special Education Program-Learning Activity Package



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City  
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**ACTIVITY MATRIX**

Target Dates	Activities	Persons in-charge
July 14, 2020 9:00-11:00am Via google meet	Orientation and Overview	Working Committee
July 15 – 30, 2020	Writing of the Learning Activity Package	• Technical & Planning Working Committee Chair/Co-chairs • Writers
July 31, 2020	Submission of outputs	• Technical & Planning Working Committee Chair/Co-chairs • Writers
August 3-4, 2020	Validation of outputs	• Technical & Planning Working Committee Chair/Co-chairs • Validators
August 5-7, 2020	Finalization of outputs	• Technical & Planning Working Committee Chair/Co-chairs • Writers
August 10-12, 2020	Submission & Approval	• Working Committee • Division SPED coordinator
August 13-14, 2020	Distribution	• Working Committee • Division SPED coordinator

Prepared by:

  
**JEAN S. MACASERO, PhD.**  
EPS – SPED Division Coordinator



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**WORKING COMMITTEE**

**Over-all Chairman: Cherry Mae L. Limbaco**  
Schools Division Superintendent

**Asst. Chairman: Alicia E. Anghay**  
Asst. Schools Division Superintendent

**TECHNICAL WORKING COMMITTEE**

**Chairman: Joanna Ruby L. Presente**  
ESHT-III/CCS-Asst. to the Principal

**Co-Chairman: Elementary**  
Metzi P. Balandra  
Marife P. Balaba

**PLANNING COMMITTEE**

**Chairman: Jean S. Macasero**  
EPS – Division SPED Coordinator

**Secondary**  
Maria Therisa F. Mabalos  
Lhaarny Imee M. Ansay

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4	Cabugwas, Sandra D.	CCS	4	Neri, Lovellie C.	Lapasan NHS
5	Dablio, Mary Jeason	CCS	5	Alda, Christopher Andrew	Balulang NHS
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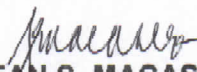
22	Borres, Kristal Claire C.	Bulua CS
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24	Llamis, Ma. Concepcion G	Bulua CS
25	Clam, Elizabeth A.	WCCS
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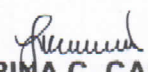
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**Recommending Approval:**

  
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